



Medical Advisor – Obstetrics and Gynaecology **Job Description**

Location:	OCP Hub – Paris, Nairobi, Dakar, Dubai, Tokyo, Sydney (on negotiation with candidate dependent on candidate & team preference and ability to gain visa/work permit)
Reporting to:	Head of Medical Unit Sydney
Travel:	Overseas
Supervising:	-
Status:	Part time Permanent (FTE 0.5)
Band / Grade:	C4
Date:	17 December 2021

Operational Centre Paris (OCP) seeks to appoint a Medical Advisor (Obstetrics and Gynaecology) for the Sydney Medical Unit:

Background

Médecins Sans Frontières (MSF) is an international, independent, medical humanitarian organization that delivers emergency aid to people affected by armed conflict, epidemics, healthcare exclusion and natural disasters. MSF provides assistance to populations in distress irrespective of race, religion, creed or political convictions.

MSF Australia (MSFA):

The Australian Section of Médecins Sans Frontières was established in 1995 and is one of 30 sections, 24 associations and other offices that form the MSF global movement providing oversight and expertise, funding and staff for field operations and communicating on the needs of our patients. MSF Australia deploys over 200 field staff per year from Australia and New Zealand. The organization secures an annual revenue of AUD 90 million in untied funds. The Australia section hosts a Medical Unit in Sydney bringing specialized expertise in the field of Women's health and Paediatrics in support of our operations overseas. MSF Australia has over 70 full time staff and an active association of over 600 members.

MSF Operational Centre Paris (OCP):

MSF Operational Centre Paris (OCP) consists of four partner sections (Paris, New York, Tokyo and Sydney) as well as offices in Dubai, Nairobi and Dakar. MSF OCP carries out operations according to a common strategic plan and annual medico-operational plans. In 2005 the Sydney Medical Unit was created, and as an integral part of the medical department of OCP, is responsible for medical support of operations in the field of Women's and Child Health.

The overall purpose of the MSF OCP medical department is to achieve MSF's social mission by its leadership, expertise and advocacy through:

- The co-creation of medico-operational strategies and priorities
- Pertinent, context-adapted medical support

- Leading/oversight of/support for continuing improvement of quality of care and respect for medical ethics
- Conducting operational research and new medical approaches
- Internal and external advocacy based on field needs, our experience and the results of our research
- The development of links between MSF and the medical world

We are recruiting a new part-time (0.5 FTE) gynaecology advisor. In the field of women's health for MSF OCP there will be two midwives full time FTE (one based in Sydney and one based in Dakar – dividing cell/country support between them). They will be supported by one obstetrician-gynaecologist part time (0.5 FTE, based in any OCP hub apart from New York) and one sexual violence advisor (0.5 FTE, based in Sydney).

Overall Responsibility

Medical support to operational project of OCP

- Contribute, through their expertise, to developing medico-operational strategies and to the improvement of care of patients in MSF projects, namely in the field of obstetrics and gynaecology.
- They will work as part of a team of other women's health and paediatric referents in Medical Unit and colleagues in OCP medical department
- They will act as a support to the two midwifery advisors in their area of expertise
- They will have an overview of the programs providing sexual and reproductive health care and provide specialist obstetrical and gynecological support for relevant issues, such as obstetric surgery and cervical cancer management.
- They will collaborate in implementation and adaptation of operations, exploring new areas for sexual and reproductive health care, background research, designing and revising guidelines and clinical advice in complex cases to projects/midwife advisors.
- As a member of the medical department of OCP, they will participate in activities and discussions and exchange regularly with colleagues within this department.
- Accountability for all areas of individual responsibility is to the Head of the Medical Unit.

Main Tasks and Duties

1. Field/Operational Support

- Support midwifery advisors in their role of advising projects on women's health issues (design of projects, medical data, medical orders, protocols, guidelines, and policy papers)
- In collaboration with the midwife advisors work on projects and important themes in women's health such as quality of care, patient centred care, implementation of safe abortion care.
- Support midwifery advisors and projects in complicated clinical questions (e.g. complicated obstetric cases, abortion cases, contraception, etc).
- Provide advice to specific OCP projects with regards to obstetrics and gynaecology–specific projects to be confirmed with midwifery advisors but particularly for those with high complication rates, increased obstetric complexity, cervical cancer activities (in association with the oncology team) and obstetric and gynaecological surgery.
- Ensures good medical practice in Obstetrics and Gynaecology in MSF OCP projects
- Project visits: conduct project visits (estimated 2 per year) and provide a concise report upon return

- Provide other technical support to projects, coordination and cells within their area of expertise working collaboratively with other advisors including (but not limited to): midwives, sexual violence advisors, paediatrics and paediatric nursing advisor, surgical, anaesthetic, ICU and surgical nursing advisors, others.
- Work on specific projects in their expertise in Obstetrics and Gynaecology
- Strives, in collaboration, to find adapted and sometimes innovative responses to the main medical challenges in programs related to women's health.
- Suggests questions and ideas for research including operational research and follows research projects in collaboration with MSF projects and Epicentre as relevant.

2. Support for Obstetric and Gynaecology in OCP

- Briefing and Debriefing of Gynaecologists (International and Locally-hired)
- Validation of Gynaecologist qualifications for work in international pool
- Support for recruitment of gynaecologists
- Remains current regarding medical literature and discussion on questions relevant to their dossier
- Actively participates in planning and implementation of trainings as relevant to complex obstetrical and gynaecological care including as focal point of the MACCO training (MSF Advanced Course in Complex Obstetrics)
- Participates in the International Sexual and Reproductive Health Working Group

3. Continuing hands-on medical work in obstetrics and gynaecology

In order to remain current and active in the field of obstetrics and gynaecology, the candidate is encouraged to maintain their clinical skills with part or all of the remaining 50%. This clinical work can be carried out in an MSF project or can be organized outside MSF. To assist this, the candidate will have the option to work in one of multiple MSF offices – preferably an OCP office – but not North or South America due to timezone conflicts with the rest of the team. The final location will be for negotiation by the successful candidate dependent on candidate and management preferences and ability to gain visa/work permit and capacity of office.

For the first 1-2 months, the successful candidate would work full time if possible during orientation to MSF, and there will be periods of time (e.g. project visits) when full-time work would be required.

4. Other responsibilities

- Participates in fundraising and Communications for MSF Australia or other MSF sections on request and with agreement of their manager
- Participates in International Women's Day Communication topic yearly
- Participates/ Presents/ Represents MSF/ MSF Australia at conferences, trainings, other forums both national and international (with agreement of their manager).

Selection criteria

Essential criteria

- Medical Doctor (experienced)
- Specialist qualification in Obstetrics and Gynaecology
- Significant clinical obstetrics and gynaecology experience, with preferably some in low-resource settings
- Field experience with MSF
- Agreement with the OCP and MSF Australia Strategic Plans
- Strong written and oral skills in English (C1 or higher)

- Good level of written and oral French (B2 or higher)
- Good organizational and realistic planning skills
- Ability to multi-task and to take initiative and work autonomously
- Strong communication skills
- Strong interpersonal skills and willingness to work as a team
- Flexibility and pragmatic, solution-oriented thinking
- Willingness and ability to travel regularly to the field and to other MSF offices (e.g. project visits/ visits to HQ/Australia/other MSF offices)
- Capacity and willingness to work outside regular office hours

Desirable criteria

- Coordination experience (e.g. field coordinator, project manager, medical coordinator)
- Master in Public Health or International Health

In MSF Australia, we believe the the following 5 values form the foundations of our culture – **Transparency, Respect, Understanding of Diversity, Stepping In** and **Collaboration**. At MSF Australia we value T.R.U.S.T as an essential element to how we operate and believe that these organisation values flow from this trust that we build.

Applications

Applications **MUST** address individual selection criteria. You should also write a cover letter indicating why you want to work for Médecins Sans Frontières Australia and attach a copy of your CV.

Please note that a criminal record check may be required as part of the selection process. Applicants with criminal records will not automatically be ineligible for the position they are applying for. Médecins Sans Frontières Australia has a Child Protection Policy in place and all employees are required to comply with this policy.

Médecins Sans Frontières Australia is committed to creating an inclusive workplace for all our staff. We believe that a diverse team helps us better serve those most in need, we encourage flexibility (in all its forms) and we encourage people from a wide range of backgrounds to apply for this role, including Aboriginal and Torres Strait Islander peoples, LGBTQIA+, people from other culturally and linguistically diverse (CALD) backgrounds and people with disabilities. People with a disability can request support from our Domestic HR Department if you think you may require reasonable adjustment during the recruitment.

Applications close: 6th Feb 2022

Applications and enquiries to
Email: officerecruitment@sydney.msf.org